



Ref. No.STBECT/STORE//2019

Date: - 03/08/2019

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: - Quotation for the Supply of Stationary materials.

Sir,

You are hereby requested to send your sealed quotation by **Post / Speed post / Currier/by hand** for the Supply of Stationary materials as per the subjects to the following terms & conditions


- 1] The rates should be quoted with all taxes **including GST**.
- 2] The Stationary materials should be supply immediately from the date of our order with only our door step.
- 3] 100% payment will be made only after receipt of Stationary materials in good condition by RTGS / NEFT / Cheque only & after satisfaction repot of concerned authority.
- 4] 2% income tax will be deducted from the final bill as per IT rules.
- 5] The make and specifications of equipments should be mentioned clearly as per our requirement only in the quotation.
- 6] Quotation should be in sealed cover subscribed as "Quotation for Stationary materials".
- 7] Right to reduce or increase quantity of any materials or all quotations rest with the undersigned without giving any Reason.
- 8] Sealed quotations will be accepted up to **10/08/2019 at. 5.00 pm**. also Quotation displayed on our college website: [www.stbect.org.in](http://www.stbect.org.in)

| SR. NO. | Name of Items                  | Make Size Specificaion | Req Qty | Approx Rate per item | Total Approx Amount |
|---------|--------------------------------|------------------------|---------|----------------------|---------------------|
| 1       | Wooden Tocha                   | Trishul                | 12      |                      |                     |
| 2       | Box File BIG                   | Std. Make              | 12      |                      |                     |
| 3       | Stapler Machine Big 555        | Kangaroo               | 12      |                      |                     |
| 4       | Stapler Machine Small          | Kangaroo               | 12      |                      |                     |
| 5       | Stapler Pin Pocket Small / Box | Kangaroo               | 30      |                      |                     |
| 6       | Stapler Pin Pocket Big/ Box    | Kangaroo               | 24      |                      |                     |
| 7       | Stick Note Pocket              | Std. Make              | 12      |                      |                     |
| 8       | Tisco Tape 2 "                 | Std. Make              | 12      |                      |                     |
|         | Tisco Tape 4"                  | Std. Make              | 12      |                      |                     |
|         | Tisco tape Red                 | Std. Make              | 12      |                      |                     |
| 10      | Pin Box (Tachni)               | Std. Make              | 24      |                      |                     |
| 11      | Punching Machine DP 500        | Kangaroo               | 12      |                      |                     |

|    |                               |           |     |  |  |
|----|-------------------------------|-----------|-----|--|--|
| 12 | Punching Machine Small        | Kangaroo  | 6   |  |  |
| 13 | Pens / Refills Red / Blue     | Std. Make | 24  |  |  |
| 14 | White Board Marker (Blue)     | Camel     | 10  |  |  |
| 15 | White Board Marker (Red)      | Camel     | 2   |  |  |
| 16 | White Board Marker ink (Blue) | Camel     | 3   |  |  |
| 17 | Sketch Pen                    | Camel     | 12  |  |  |
| 18 | Permanent Marker Big          | Camel     | 12  |  |  |
| 19 | High Lighter Pen              | Camel     | 12  |  |  |
| 20 | Pencils                       | Apsara    | 6   |  |  |
| 21 | Scales Plastic                | Std. Make | 12  |  |  |
| 22 | Eraser                        | Std. Make | 0   |  |  |
| 23 | whitener                      | Camel     | 24  |  |  |
| 24 | Eraz Ex                       | Std. Make | 12  |  |  |
| 25 | Calcalater                    | Citizen   | 12  |  |  |
| 26 | Duster                        | Omega     | 6   |  |  |
| 27 | File Tag White                | Std. Make | 100 |  |  |
| 28 | Gum Bottle 150 ml             | Camel     | 24  |  |  |
| 29 | Paste Khal Pocets             | Std. Make | 12  |  |  |
| 30 | Pad ink Bottle 100 ml         | Camel     | 6   |  |  |
| 31 | Katri Small                   | Std. Make | 12  |  |  |
| 32 | Katri Big                     | Std. Make | 6   |  |  |
| 33 | Pencil Cell                   | Everyday  | 12  |  |  |
| 34 | Battery Cell                  | Everyday  | 12  |  |  |
| 35 | Carben Paper Small Size       | Camel     | 3   |  |  |
| 36 | Chalk Color                   | Std. Make | 6   |  |  |
| 37 | Ruling Paper Rim              | Std. Make | 10  |  |  |
| 38 | Lock Small Size               | Arihant   | 12  |  |  |
| 39 | Lock Big Size                 | Arihant   | 12  |  |  |
| 40 | Paper Weight                  | Std. Make | 12  |  |  |
| 41 | DVD                           | Sony      | 24  |  |  |
| 42 | Ruber Band Kg                 | Std. Make | 1   |  |  |
| 43 | Broom                         | Std. Make | 24  |  |  |
| 44 | Kharata                       | Std. Make | 24  |  |  |
| 45 | Toilet Brush                  | Std. Make | 6   |  |  |
| 46 | पोछा                          | Std. Make | 12  |  |  |



|    |                           |             |    |  |  |  |
|----|---------------------------|-------------|----|--|--|--|
| 47 | Yellow Cloth              | Std. Make   | 24 |  |  |  |
| 48 | Plastic Buckets 20 Lit    | Std. Make   | 6  |  |  |  |
| 49 | Toilet Buckets 05 lit     | Std. Make   | 10 |  |  |  |
| 50 | Waste Bin Buckets         | Std. Make   | 6  |  |  |  |
| 51 | Plastic Ghagar            | Std. Make   | 6  |  |  |  |
| 52 | Naphthalen Balls Pocket   | Std. Make   | 50 |  |  |  |
| 53 | Bleaching Powder / Kg     | Std. Make   | 5  |  |  |  |
| 54 | Re-Writable               | Std. Make   | 0  |  |  |  |
| 55 | Pen Drive 16 GB           | HP          | 6  |  |  |  |
| 56 | Miscellanies              | Std. Make   | 0  |  |  |  |
| 57 | Room Freshener            | Std. Make   | 3  |  |  |  |
| 58 | Colin Water 500ml         | Std. Make   | 3  |  |  |  |
| 59 | Wipar                     | Std. Make   | 12 |  |  |  |
| 60 | Morthin                   | Std. Make   | 6  |  |  |  |
| 61 | Lifeboy shope             | Lifeboy     | 12 |  |  |  |
| 62 | Wheel Powder              | Nirma/wheel | 10 |  |  |  |
| 63 | Acid 5 Lit / Drums        | Std. Make   | 30 |  |  |  |
| 64 | Phenyl 5 Lit/ Drums       | Std. Make   | 30 |  |  |  |
| 65 | Registar 1 Qu             | Std. Make   | 12 |  |  |  |
| 66 | Registar 2 Qu             | Std. Make   | 12 |  |  |  |
| 67 | Raper ( file pad) 2 Patti | Std. Make   | 24 |  |  |  |
|    |                           | Total       |    |  |  |  |

  
 PRINCIPAL  
**Principal**  
 S.T.B. College of Engineering  
 Tuliapur