

SHRI TULJA BHAVANI COLLEGE OF ENGINEERING, TULJAPUR

Minutes of IQAC meeting for Review on Plan of Action for the academic year 2021-22 held on 6-10-2022 in NAAC Meeting Hall at 4-00 PM

Sr. No	QUALITY ENHANCEMENT ACTIVITY	ACTIVITY INCHARGE	PLAN OF ACTION
1	Mechanism for well planned curriculum and documentation	Academic Co-ordinator	External Academic Audit of 2021-22 is prepared and submitted to IQAC Cell .
2	Internal Academic Audit	HOD Committee	Internal Academic Audit of 2021-22 is prepared and submitted to IQAC Cell .
3	Internal Administrative Audit	Registrar	Financial Audit is done by CA appointed by Trust and Audit of 2021-22 is done and copy will be submitted to IQAC Cell immediately
4	Initiate reforms on CIE System	Academic Co-ordinator & Class Co-ordinator	CA-I, CA-II report of all subjects of each Dept. for 21-22 is to be submitted to IQAC cell immediately.
5	Value-added courses	HODs	HOD should submit atleast one course details for 21-22 to the IQAC cell immediately.
6	Field Projects/ Internships	Class Co-ordinators	All CCs should submit the report of Students Field Projects/ Internships for 21-22 to IQAC cell to be submitted immediately.
7	Sponsored Projects	HODs	Atleast one sponsored project from each dept.for 21-22 to submit to IQAC cell immediately
8	Collaborative activities for Research, faculty exchange, student exchange	HODs	Collaborative activities for Research, faculty exchange, student exchange as discussed in meeting for 21-22 should be submitted.
9	Linkage with institutions/ industries for internship, on-the job training, project work etc.	TPO	Spoken English training program details for 21-22 is to be submitted to IQAC cell
10	MOUs with institutions/other universities/industries etc.	Principal	MOUs made in 21-22 by TPO/ HOD/Principal to be submitted
11	Campus Placements	TPO	Campus placement details (dept.wise) in 21-22 to be submitted
12	Professional development training programmes organization for teaching staff	HOD-CSE	HOD-CSE to submit the details of program conducted in 21-22.
13	Administrative training programmes organization for non teaching staff	Registrar	Registrar to submit the details of program conducted in 21-22.

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14	Technology Upgradation (Computers)	HOD-CSE	Submit the Technology Upgradation plan of 21-22
15	ICT Class Rooms	HOD-CSE	Submit the ICT class room details of 21-22 (2 for each Dept.)
16	Smart Class Rooms	HOD-CSE	Submit the Smart class room details of 21-22 (1 for each Dept.)
17	Videos & Media center & Recording facility	HOD-ETC	Submit the details for same
18	Budget allocation for infrastructure augmentation	Registrar	Submit the details of utilization for 2021-22
19	Budget allocation for Academic support facilities & Physical facilities	Registrar	Submit the details of allocation for 2021-22
20	Meetings/Activities organisation by Alumini Association, contribution collection	Prof.P.A. Hangargekar Chairman-ALUMNI	Submit the report of Alumini meet held in 2021-22
21	Student progression to higher education	TPO	TPO to submit the data for 2021-22
22	Students qualifying in various examinations- GATE/GMAT/CAT/GRE/ TOFEL/MPSC/UPSC/etc	Prof. Karanjkar M. N.	Prof.Karanjkar to submit data of 2021-22
23	Workshops/Seminars on Intellectual Property Rights (IPR)	Prof.V.B.Pansare& Prof. S.S. Surwase	TPO to submit the IPR Seminar report for 21-22
24	Incubation centre & start-ups incubated on campus	Prof. Poul D.C.	To submit the report activities for 21-22
25	Soft skill development programs	TPO	TPO to submit the details of programme held in 21-22
26	Remedial coaching classes	HOD	HODs / WS to submit the details of Remedial classes held in 21-22
27	Capability enhancement & development Schemes- Language Lab	Prof. Mrs.Surwase P. M.	Submit the details of language lab programs held in 21-22
28	Yoga/Meditation Activity	Prof. Hangargekar P. A.	Submit the details of Yoga programs held in 21-22
29	Personal Counselling & Mentoring	Prof. Dalwe D. M.	Submit the details with meeting record held in 21-22

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30	Activities for promotion of universal Values and Ethics	Smt.Pawar P.R.	Submit the details of program held in 21-22
31	Feedback System for all stakeholders- Students/Teachers/Employers /Alumini/Parents	Prof. Chavan N. R.	Submit the details of all feedbacks conducted in 21-22
32	Student Satisfaction Survey on overall institutional performance	Prof. Chavan N. R.	Submit the details of satisfaction survey conducted in 21-22
33	Alternate Energy initiatives	Prof.S.S. Mane	Submit the details of Alternate Energy Initiatives conducted in 21-22
34	Important initiatives to address locational advantages and disadvantages	Prof. Mudkhanna R. G.	Submit the details of 21-22
35	Code of conduct (handbooks) for various stakeholders	Prof. Mudkhanna R. G.	Submit the details of 21-22
36	Implementation of two institutional best practices	Prof. Sutar P. M.	Submit the details of 21-22
37	Performance of the institution in one area distinctive to its vision, priority and thrust	Prof. Patang V. V.	Submit the details of 21-22
38	Extension Activities-in collaboration with 1) industry 2) community & 3) Non-Govt. Organisations through NSS/Red Cross/etc.	Prof. Doijode S.N.	Submit the details of 21-22
39	Swatch Bharat, Aids Awareness programs	Prof.Doijode S.N.	Submit the details of 21-22
40	Guidance for Competitive Examinations & Career counselling	Prof. Karanjkar M. N.	Submit the details of 21-22
41	Anti-ragging Committee	Dr. Pergd N. D.	Submit the details of 21-22
42	Prevention of sexual harassment committee	Prof. Mrs. Surwase P. M.	Submit the details of 21-22
43	Grievances redressal committee	Principal	Submit the details of 21-22
44	Gender Equity promotion programmes	Prof. Mrs. Surwase P. M.	Submit the details of 21-22
45	Sports activities/competitions organisation at institution level	Prof. Doijode S. N.	Submit the details of 21-22

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46	Cultural activities/competitions organisation at institution level	Prof.Gangane V. S.	Submit the details of 21-22
47	Activity of Student Council & representation of students on Academic & Administrative committees	Prof.Gangane V. S.	Submit the details of 21-22
48	Environmental Consciousness and Sustainability	Prof.Poul D. C.	Submit the details of 21-22
49	Institution Initiatives to make the campus eco-friendly	Prof.Poul D. C.	Submit the details of 21-22
50	Activities and support from the Parent-Teacher Association	Prof. Dalwe D. M.	Submit the details of 21-22
51	Students Mentoring System	Prof. Dalwe D. M.	Submit the details of 21-22
52	Incentives to the teachers who receive recognition/awards-State/National/ International	Principal	Submit the details of 21-22
53	Implementation of e-governance in the areas of operations-Planning & Development/Administration/ Finance & Accounts/Student Admission & Support/Examination	Principal	Submit the details of 21-22
54	Financial support provided to Teachers to attend conferences/workshops/ membership fee of professional bodies	Principal	Submit the details of 21-22
55	Welfare Schemes for- Teaching/Non-Teaching/Students	Principal	Submit the details of 21-22
56	Internal and external financial audits	Registrar	Submit the details of 21-22

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57	Research Publications in the Journals notified on UGC website	All HODs To submit the details of 2021-22	5 Research publications in 21-22
58	Books & Chapters in edited Volumes/Books published.		2 Books publications in 21-22
59	Papers in National/International Conference Proceedings		25 papers in 21-22
60	Faculty participation in Seminars/Conferences /Resource Person/Paper presentation		20 faculties participation in 21-22
61	No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes	Prof. Shaikh J. M.	Details of atleast 10 faculties of the program in 21-22
62	Controller of Examination	Prof. Gade P. R.	Submit the details of conduct of all Exams in 21-22
63	Tul-Tech 2020	Prof.S.B.Akhade	Submit the report of Tul-Tech event in 2021
64	NBA accreditation	Prof.M.N. Karanjkar	Submit the phase of NBA process in 21-22

N.B.: All concern are requested to establish mechanisms & procedure for quality enhancement activities .if required you can get information on varies websites.

All the concerned are informed to Submit the details of 2021-22 latest by 20 Oct.2022


IQAC Coordinator


PRINCIPAL