

SHRI TULJA BHAVANI COLLEGE OF ENGINEERING, TULJAPUR

Minutes of IQAC Meeting:
For the Plan of Action for the academic year 2022-23 held on 7-10-2022
in NAAC Meeting Hall at 11-00 AM

Sr. No	QUALITY ENHANCEMENT ACTIVITY	ACTIVITY INCHARGE	PLAN OF ACTION
1	Mechanism for well planed curriculum and documentation	Academic Co-ordinator	External Academic Audit of 2022-23 is to be prepared .
2	Internal Academic Audit	HOD Committee	Internal Academic Audit of 2022-23 is to be prepared.
3	Internal Administrative Audit	Registrar	Financial Audit is to be done by CA appointed by Trust for 2022-23.
4	Initiate reforms on CIE System	Academic Co-ordinator & Class Co-ordinator	CA-I, CA-II report of all subjects of each Dept. for 22-23 is to be prepared.
5	Value-added courses	HODs	HODs should prepare course details for 22-23.
6	Field Projects/ Internships	Class Co-ordinators	All CCs should prepare the report of Students Field Projects/ Internships for 22-23.
7	Sponsored Projects	HODs	Atleast one sponsored project from each dept.for 22-23 to be performed.
8	Collaborative activities for Research, faculty exchange, student exchange	HODs	Collaborative activities for Research, faculty exchange, student exchange for 22-232 is to be prepared and executed .
9	Linkage with institutions/ industries for internship, on-the job training, project work etc.	TPO	Spoken English training programs to be conducted in 22-23.
10	MOUs with institutions/other universities/industries etc.	Principal	MOUs for 22-23 by TPO/ HOD/Principal to be made.
11	Campus Placements	TPO	Campus placement activities to be planned for 22-23.
12	Professional development training programmes organization for teaching staff	HOD-CSE	HOD-CSE to plan atleast one programme for 22-23.
13	Administrative training programmes organization for non teaching staff	Registrar	Registrar to conduct training program conducted in 22-23.
14	Technology Upgradation (Computers)	HOD-CSE	Plan programe for Technology Upgradation for 22-23
15	ICT Class Rooms	HOD-CSE	Plan for effective ICT class room details for 22-23 (2 for each Dept.)
16	Smart Class Rooms	HOD-CSE	Plan for effective Smart class room for 22-23 (1 for each Dept.)

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17	Videos & Media center & Recording facility	HOD-ETC	Prepare the details for same for 22-23
18	Budget allocation for infrastructure augmentation	Registrar	Plan budget allocation for 22-23
19	Budget allocation for Academic support facilities & Physical facilities	Registrar	Plan budget allocation for 22-23
20	Meetings/Activities organisation by Alumini Association, contribution collection	Prof.P.A. Hangargekar Chairman-ALUMNI	Conduct Alumini meet in 2022-23
21	Student progression to higher education	TPO	TPO to plan for 2022-23
22	Students qualifying in various examinations- GATE/GMAT/CAT/GRE/ TOFEL/MPSC/UPSC/etc	Prof. Karanjkar M. N.	Prof.Karanjkar to make planning of 2022-23
23	Workshops/Seminars on Intellectual Property Rights (IPR)/Patents	Prof.V.B.Pansare	TPO to plan for IPR Seminar & submit with proof of IPR /patents for 22-23
24	Incubation centre & start-ups incubated on campus	Prof. Poul D.C.	To plan for activities for 22-23
25	Soft skill development programs	TPO	TPO to conduct program for 22-23
26	Remedial coaching classes	HOD	HODs / WS to plan for Remedial classes in 22-23
27	Capability enhancement & development Schemes- Language Lab	Prof. Mrs.Surwase P. M.	Conduct the language lab programs in 22-23
28	Yoga/Meditation Activity	Prof. Hangargekar P. A.	Plan for atleast 2 Yoga programs in 22-23
29	Personal Counselling & Mentoring	Prof. Dalwe D. M.	Conduct the meetings and maintain record for 22-23
30	Activities for promotion of universal Values and Ethics	Smt.Pawar P.R.	Conduct the program in 22-23
31	Feedback System for all stakeholders- Students/Teachers/Employers /Alumini/Parents	Prof. Chavan N. R.	Implement effective feedback system in 22-23
32	Student Satisfaction Survey on overall institutional performance	Prof. Chavan N. R.	Conduct the survey in 22-23
33	Alternate Energy initiatives	Prof.S.S. Mane	Plan for Alternate Energy Initiatives in 22-23

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34	Important initiatives to address locational advantages and disadvantages	Prof. Mudkhanna R. G.	Make Plan for 22-23
35	Code of conduct (handbooks) for various stakeholders	Prof. Mudkhanna R. G.	Make plan for 22-23
36	Implementation of two institutional best practices	Prof. Sutar P. M.	Make plan for 22-23
37	Performance of the institution in one area distinctive to its vision, priority and thrust	Prof. Patang V. V.	Make plan for 22-23
38	Extension Activities-in collaboration with 1) industry 2) community & 3) Non-Govt. Organisations through NSS/Red Cross/etc.	Prof. Doijode S.N.	Make plan for 22-23
39	Swatch Bharat, Aids Awareness programs	Prof.Doijode S.N.	Make plan for 22-23
40	Guidance for Competitive Examinations & Career counselling	Prof. Karanjkar M. N.	Make plan for 22-23
41	Anti-ragging Committee	Dr. Pergd N. D.	Make plan for 22-23
42	Prevention of sexual harassment committee	Prof. Mrs. Surwase P. M.	Make plan for 22-23
43	Grievances redressal committee	Principal	Make plan for 22-23
44	Gender Equity promotion programmes	Prof. Mrs. Surwase P. M.	Make plan for 22-23
45	Sports activities/competitions organisation at institution level	Prof. Doijode S. N.	Make plan for 22-23
46	Cultural activities/competitions organisation at institution level	Prof.Gangane V. S.	Make plan for 22-23
47	Activity of Student Council & representation of students on Academic & Administrative committees	Prof.Gangane V. S.	Make plan for 22-23
48	Environmental Consciousness and Sustainability	Prof.Poul D. C.	Make plan for 22-23
49	Institution Initiatives to make the campus eco-friendly	Prof.Poul D. C.	Make plan for 22-23

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50	Activities and support from the Parent-Teacher Association	Prof. Dalwe D. M.	Make plan for 22-23
51	Students Mentoring System	Prof. Dalwe D. M.	Make plan for 22-23
52	Incentives to the teachers who receive recognition/awards-State/National/ International	Principal	Make plan for 22-23
53	Implementation of e-governance in the areas of operations-Planning & Development/Administration/ Finance & Accounts/Student Admission & Support/Examination	Principal	Make plan for 22-23
54	Financial support provided to Teachers to attend conferences/workshops/ membership fee of professional bodies	Principal	Make plan for 22-23
55	Welfare Schemes for-Teaching/Non-Teaching/Students	Principal	Make plan for 22-23
56	Internal and external financial audits	Registrar	Make plan for 22-23
57	Research Publications in the Journals notified on UGC website	All HODs To submit the details of 2021-22	Make max. Research publications in 22-23
58	Books & Chapters in edited Volumes/Books published.		Publish the Books in 22-23
59	Papers in National/International Conference Proceedings		Plan for 25 papers in 22-23
60	Faculty participation in Seminars/Conferences /Resource Person/Paper presentation		Make 20 faculties participation in 22-23
61	No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes	Prof. Shaikh J. M.	Plan to send min. 10 faculties for program in 22-23

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62	Controller of Examination	Prof. Gade P. R.	Conduct Exams as per guidelines of university in 22-23
63	Tul-Tech 2020	Prof.S.B.Akhade	Plan for Tul-Tech event in 2022-23
64	NBA acrediation	Prof.M.N. Karanjkar	Submit the phase of NBA process in 22-23

N.B.: All concern are requested to establish mechanisms & procedure for quality enhancement activities .if required you can get information on varies websites.

All the concerned are informed to plan for 2022-23 effectively.


IQAC Coordinator


PRINCIPAL