



Date: 12 Aug 2021

MINUTES OF IQAC MEETING

The first meeting of all the members of IQAC and was held in NAAC Meeting Hall on 12th Aug. 2021 at 11:00 am. The meeting rescheduled at 3.00 pm and was presided over by Principal Dr. Pergad N.D.

The Minutes of the Meeting:

1. Prof. Mrs. Deshmukh A.H. Co-ordinator IQAC proposed warm welcome to all members of IQAC.
2. Introductory speech given by Dr. N.D. Pergad, Principal
3. For continuous improvement in Academic Work of College through IQAC Cell by arranging various programmes and planning academic activities.
4. Plan for improvement of quality in academic work have been prepared.
5. For effective implementation of activities under plan of action, responsibilities and frequency to conduct the activities are also fixed. For every decided activity a teaching staff incharge is appointed.....(As per Annexure-II)
6. Data should be collected from all HODs to upload in AQAR-2020-21. All data should be in soft copies and in hard copies also to be provide with sign.
7. Internal Academic Audit committee should be prepared at college level and planned accordingly.
8. Internal Administrative Audit should be done.
9. Institute – Industry interaction should be developed.
10. Training programme should be conducted to nearby schools, institutions from college staff by providing training to TIS, Navodaya Vidyalay, Sainiki Vidyalaya students.
11. Professional development programme should be arranged like AICTE sponsored programme of 1 week, 2 week etc.
12. Administrative training to all Office staff members have been completed by S.T.B. Temple Trust, Tuljapur employees.
13. Activity calander of complete year should be prepared for activities to be conducted during academic year 2021-22 with the help of all HODS and various heads.
14. Technology up gradation : Interactive boards and advanced learning aids should be purchased to avail smart classroom to students. Recording room should be made available with projector stand.

15. Student progression data after completion of degree should be collected by LG. for the same format should prepared by Prof. D.M. Dalwe
16. Online platform should be made available to students by providing google form for Anti ragging , sexual harassment, Grievance redressal, Gender equity promotion issues.
17. Proposal of financial assistant to teachers (FDP)/Conferences/Workshops to be prepared and submitted to S.T.B. Temple Trust for approval.
18. Student members of IQAC cell demanded that, college should prepared more plans for preparation of competitive exams, IES training etc.
19. Mr. Prakashrao Deshmukh, nominee from local society encouraged IQAC team for conducting various academic improvement programmes and providing good platform to students.
20. Employer member Dr. Amar Deshmukh assured to support for student interactive programme at college.



IQAC Co-ordinator



PRINCIPAL

ANNEXURE-II

IQAC

PLAN OF ACTION FOR THE ACADEMIC YEAR 2021-2022

ACTIVITY INCHARGES

Date: 03/08/2021

Sr.No.	QUALITY ENHANCEMENT ACTIVITY	ACTIVITY INCHARGE	PLAN OF ACTION
1	Mechanism for well planed curriculum and documentation	Academic Co-ordinator	Establish procedure & modalities
2	Internal Academic Audit	HOD Committee	Once in a year
3	Internal Administrative Audit	Registrar	Once in a year
4	Initiate reforms on CIE System	Academic Co-ordinator & Class Co-ordinators	Establish procedure & modalities
5	Value-added courses	HODs	One Course in each Dept.
6	Field Projects/ Inernships	HODs	Provide the facility to every student.
7	Sponsored Projects	HODs	One Project in each Dept.
8	Collaborative activities for Research, faculty exchange, student exchange	HODs	25% faculty exchange from each Dept.
9	Linkage with institutions/industries for internship, on-the-job training, project work etc.	TPO	Provide the facility to 50% students
10	MOUs with institutions/other unversities/industries etc.	Principal	Two MOUs to be signed
11	Campus Placements	TPO	60 % of eligible students placement
12	Professional development training programmes organization for teaching staff	CSE-HOD	One program organization
13	Administrative training programmes organization for non teaching staff	Registrar	One program organization
14	Technology Upgradation (Computers)	CSE-HOD	As per requirement
15	ICT Class Rooms	CSE-HOD	Total 10 class rooms (Two for each Dept.)
16	Smart Class Rooms	CSE-HOD	Total 5 class rooms

19-20

Nil

17	Videos & Media center & Recording facility	ETC-HOD	OneCentre
18	Budget allocation for infrastructure augmentation	Registrar	As per requirement
19	Budget allocation for Academic support facilities & Physical facilities	Registrar	As per requirement
20	Meetings/Activities organisation by Alumini Association, contribution collection	Prof. Hangargekar P. A.	One Meeting
21	Student progression to higher education	TPO	Keep up-to-date data
22	Students qualifying in various examinations- GATE/GMAT/CAT/GRE/ TOFEL/MPSC/UPSC/etc	Prof. Karanjkar M. N.	Keep up-to-date data
23	Workshops/Seminars on Intellectual Property Rights (IPR)	Prof.V.B.Pansare&Prof. S.S. Surwase	One Workshop/Seminar
24	Incubation centre & start-ups incubated on campus	Prof. Katwate C. G.	One Incubation centre & Two start-ups
25	Soft skill development programs	TPO	Two programs
26	Remedial coaching classes	HOD	As per requirement
27	Capability enhancement & development Schemes- Language Lab	Prof. Mrs.Surwase P. M.	As per requirement
28	Yoga/Meditation Activity	Prof. Hangargekar P. A.	Two programs
29	Personal Counselling & Mentoring	Prof. Dalwe D. M.	Consistently
30	Activities for promotion of universal Values and Ethics	Dr. Pergad N.D.	One programs
31	Feedback System for all stakeholders- Students/Teachers/Employers/Alumini/Parents	Prof. Chavan N. R.	Once in a semester from students & Once in a year from Teachers/Employers /Alumini/Parents
32	Student Satisfaction Survey on overall institutional performance	Prof. Chavan N. R.	Once in a year from students
33	Alternate Energy initiatives	Prof.S.S. Mane	Two/Three initiatives

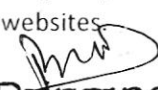
34	Important initiatives to address locational advantages and disadvantages	Prof. Mudkhanna R. G.	Two initiatives
35	Code of conduct (handbooks) for various stakeholders	Prof. Mudkhanna R. G.	For each stakeholder publish handbooks
36	Implementation of two institutional best practices	Prof. Sutar P. M.	Two institutional best practices
37	Performance of the institution in one area distinctive to its vision, priority and thrust	Prof. Patang V. V.	Identify one area distinctive to its vision, priority and thrust
38	Extension Activities-in collaboration with 1) industry 2) community & 3) Non-Govt. Organisations through NSS/Red Cross/etc.	Prof. Narayankar M. K. DoNode S. N.	Three extension activities
39	Swatch Bharat, Aids Awareness programs	Prof. Gangane V. S.	Each One Program
40	Guidance for Competitive Examinations & Career counselling	Prof. Karanjkar M. N.	Each Two Programs
41	Anti-ragging Committee	Dr. Pergd N. D.	One program
42	Prevention of sexual harassment committee	Prof. Mrs. Surwase P. M.	One program
43	Grievances redressal committee	Prof. Hangargekar P. A.	One program
44	Gender Equity promotion programmes	Prof. Mrs. Surwase P. M.	One Program
45	Sports activities/competitions organisation at institution level	Prof. Gaikwad S. N. DoNode	One activity/ competition
46	Cultural activities/competitions organisation at institution level	Prof. Gangane V. S.	One activity/ competition
47	Activity of Student Council & representation of students on Academic & Administrative committees	Prof. Gangane V. S.	Formation of Student Council & various committees
48	Environmental Consciousness and Sustainability	Prof. Poul D. C.	Required activities

49	Institution Initiatives to make the campus eco-friendly	Prof.Poul D. C.	Identify at least five initiatives
50	Activities and support from the Parent-Teacher Association	Prof. Dalwe D. M.	Formation of Parent-Teacher Association and arrange one meet
51	Students Mentoring System	Prof. Dalwe D. M.	Consistently working
52	Incentives to the teachers who receive recognition/awards-State/National/ International	Principal	Finalization of incentives
53	Implementation of e-governance in the areas of operations- Planning & Development/Administration/Finance & Accounts/Student Admission & Support/Examination	Principal	Implement e-governance in specified areas
54	Financial support provided to Teachers to attend conferences/workshops/ membership fee of professional bodies	Principal	Design a scheme for financial support
55	Welfare Schemes for- Teaching/Non-Teaching/Students	Principal	Design schemes for welfare
56	Internal and external financial audits	Registrar	Once in a year
57	Research Publications in the Journals notified on UGC	Prof. M.K. Narayankar	Five Research Publications
58	Books & Chapters in edited Volumes/Books published.		Two Books Publication
59	Papers in National/International Conference Proceedings		Twenty Five Papers
60	Faculty participation in Seminars/Conferences /Resource Person/Paper		Twenty Faculties participation

61	No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes	Prof. Shaikh J. M.	Ten faculties
62	Controller of Examination	Prof. Gade P. R.	Conduct all examination
63	Tul-Tech 2020	Prof.S.B.Akhade	One Exhibition
64	NBA accreditation	Prof.M.N. Karanjkar	AS per guideline of management NBA accreditation of Civil and CSE

N.B.:All concern are requested to establish mechanisms & procedure for quality enhancement activities .if required you can get information on varies websites


IQAC Coordinator


Principal
S.T.B. College of Engineering
Tuljabur