



SHRI TULJA BHAVANI COLLEGE OF ENGINEERING,

TULJAPUR 413 601 DIST. OSMANABAD

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Ref. No. STBECT/STORE/2024/157

To,

Date: - 6 / 6 / 2024

Sir,

Sub :- Quotation for the Supply of Printing Stationary materials.

You are hereby requested to send your sealed quotation by **Post / Speed post / Currier/by hand** for the Supply of Printing Stationary materials as per the subjects to the following terms & conditions

- 1] The rates should be quoted with all taxes and GST amount should be Mentioned separate
- 2] The Printing Stationary materials should be supply immediately from the date of our order with only our door step.
- 3] 100% payment will be made only after receipt of Printing Stationary materials in good condition by RTGS / NEFT / Cheque only & after satisfaction report of concerned authority.
- 4] 2% income tax will be deducted from the final bill as per IT rules.
- 5] The make and specifications of equipments should be mentioned clearly as per our requirement only in the quotation.
- 6] Quotation should be in sealed cover subscribed as "Quotation for Printing Stationary materials".
- 7] Right to reject any or all quotation rest with the undersigned without giving any Reason.

SR No	Name of printing Material	Size	Pages	Nos	Remark
1.	Marathi Letter Head (Color)	A 4	100	10 Book	
2.	English letter Head (Color)	A 4	100	10 Book	
3.	Note Sheet	Legal	100	10 Book	
4.	Student Hostel attendance register	उंची 35 सेमी. X रुंदी 25 सेमी	200	5	
5.	Staff attendance muster	उंची 35 सेमी. X रुंदी 25 सेमी	100	5	
6.	Stationary stock Register	उंची 35 सेमी .X रुंदी 25 सेमी	200	2	
7.	Hostel In/Out Register	उंची 35 सेमी. X रुंदी 25 सेमी	200	5	
8.	Key Register	उंची 32 सेमी. X रुंदी 20 सेमी	100	5	
9.	Staff/Guard In/Out Register	उंची 32 सेमी. X रुंदी 20 सेमी	200	5	
10.	Visit Register	उंची 35 सेमी. X रुंदी 25 सेमी	200	5	
11.	Check book register	उंची 32 सेमी .X रुंदी 20 सेमी	200	5	
12.	Budget Provision Register	उंची 32 सेमी .X रुंदी 20 सेमी	200	5	
13.	Cashbook (Kird)	उंची 36 सेमी .X रुंदी 30 सेमी	200	5	
14.	Ledger (Khatawani)	उंची 36 सेमी .X रुंदी 30 सेमी	200	5	
15.	Leaving Certificate (TC) (Color)	उंची 25 सेमी.X रुंदी 36 सेमी	50	5	
16.	Book Packet	उंची 12 सेमी.X रुंदी 10 सेमी	-	500	Card sheet
17.	Book Card	उंची 14 सेमी.X रुंदी 9 सेमी	-	1000	Card sheet
18.	News paper Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	3	

19.	Periodicals Record Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	1	
20.	Xerox work Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	1	
21.	Student Enter Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	5	
22.	Admission Form (First year)	Legal	4	500	Cover key
23.	Receipts Book Register	उंची 35 सेमी. X रुंदी 25 सेमी	200	5	
24.	Admission Register	उंची 35 सेमी. X रुंदी 25 सेमी	300	2	
25.	Receipts Book	उंची 27 सेमी. X रुंदी 14 सेमी	100	100	With carbon copy
26.	I Card (Card Sheet with Plastic cover)	उंची 10 सेमी. X रुंदी 15 सेमी	--	500	Card sheet with plastic cover
27.	Bonafide Certificate	उंची 16 सेमी. X रुंदी 20 सेमी	100	5	With carbon copy
28.	Passing Certificate	उंची 16 सेमी. X रुंदी 20 सेमी	100	5	With carbon copy
29.	Character Certificate	उंची 16 सेमी. X रुंदी 20 सेमी	100	5	With carbon copy
30.	Envelope (Packet)	उंची 11 सेमी. X रुंदी 23सेमी	-	3000	
31.	Inward Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	5	
32.	Out Register	उंची 32 सेमी.X रुंदी 20 सेमी	200	5	
33.	Leave Register	उंची 32 सेमी.X रुंदी 20 सेमी	100	5	

8] Sealed quotations will be accepted in between Form Date: 13 / 06 / 2024 To Date: 19 / 06 / 2024 at 5.00pm . Also Quotation displayed on our college website: www.stbect.org.in The quotation will be opened on 20 / 06 / 2024 Time 5:00PM


PRINCIPAL
 Shri Tulja Bhavani Colleg
 of Engg. Tuljapur
Principal
 Shri Tulja Bhavani College
 of Engineering, Tuljapur